



PROPERTY ASSET MANAGEMENT OFFICER

Ref No. 62/08

Parramatta is Sydney's second CBD with a vibrant economy, diverse workforce, and a rich mix of cultural and recreational facilities. Council is strongly focused on setting the city's strategic direction as a major regional hub for services, manufacturing, shopping and entertainment, while delivering the best possible services to our local community. We are seeking people with a team-oriented client service approach who will contribute to the continuous improvement of Council's facilities and services.

An exciting opportunity exists within the Strategic Asset Management Unit for a suitably qualified and experienced property professional.

Council has a large property portfolio including retail, commercial, residential, industrial, entertainment and community. The successful applicant will ensure that these properties are functional, compliant with statutory and environmental requirements and are properly managed. The successful applicant will be required to carry out Council's property management activities and assist with a range of matters including outdoor dining and outdoor retail applications and approvals.

The applicant should have a relevant degree or certificate qualification in a property related discipline with considerable relevant experience (5+ years).

Reference should be made to the position description for full details of the duties.

Salary: This position has a salary range of \$65,381.54 to \$75,170.51 pa (plus superannuation) depending on skills, knowledge and experience.

Closing Date: 4pm on Wednesday 18 June 2008.

HOW TO APPLY:

Please obtain a Recruitment Kit, which outlines the full selection criteria to be addressed by visiting Council's website at www.parracity.nsw.gov.au OR by contacting Council's Customer Contact Centre on **9806 5050**. Applications should be emailed, posted or faxed to the attention of 'Job Applications', quoting **Ref No.**

Parramatta City Council is an Equal Opportunity Employer

PARRAMATTA
CITY COUNCIL

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